

**GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING**



INVITATION FOR BIDS

**MASTER ELECTRICIAN (LABOR ONLY) FOR AN EXISTING PRE-ENGINEERED METAL
BUILDING**

OPENING DATE: 2PM – THURSDAY, APRIL 2, 2020

BID NUMBER 20-5305A1

Sealed bids, subject to the bid documents hereto attached, for a **MASTER ELECTRICIAN (LABOR ONLY)** for existing pre-engineered building are being accepted as set forth in this bid document.

By submitting a bid, Bidder hereby agrees to all of the terms and conditions of the bid documents, and to all terms and conditions of the contract.

CONTRACTOR IDENTIFICATION

Legal Name of Company / TDLR Number

Federal I.D.# (Company Or Corporation)

Email Address

Telephone Number

Facsimile Number

Contact Person

Title

Complete Mailing Address

City & State

Zip

Complete Street Address

City & State

Zip

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GENERAL INFORMATION

The County of Gonzales, Texas (County) is requesting bids from master electrician (labor only) to provide services for a new 3,188 square foot one story existing pre-engineered metal building (shell). Master electrician (labor only) shall hold a current license with the Texas Department of Licensing and Regulation (TDLR).

The County will provide all electrical materials needed for this contract. The contractor will provide a complete list of materials upon award of contract.

Site location is 1812 East US Highway 90, Waelder, TX 78959.

The standard details for this project are included in the construction drawings which will be available on the Gonzales County website, www.co.gonzales.tx.us. Keep in mind the plans are scanned documents. The County does not guarantee these are to scale. The master blueprints will be available for viewing at the Waelder job site and at the Auditor's office, but a \$100 deposit will be required if the bidder takes the blueprints offsite.

Gonzales County is appreciative of the time and effort you expended to submit an offer.

BID SUBMISSIONS

DEADLINE

Bids must be received in the County Auditor's office by **2:00 pm on Thursday, APRIL 2, 2020**. Bids will be publicly opened at 2:00 pm or soon thereafter in the Gonzales County Randle Rather Building, Conference Room, Third Floor, 427 St. George Street, Gonzales TX 78629. ***Late bids will not be accepted under any circumstances!***

SUBMITTAL

Completed Bids, original and one (1) copy, must be in a sealed envelope clearly marked with "MASTER ELECTRICIAN (Labor Only)", "BID NUMBER 20-5305A1", "April 2, 2020, 2:00 PM" written in the lower left-hand corner of the envelope containing the bid.

PROPRIETARY INFORMATION

Proprietary information, if any, submitted to Gonzales County in response to this Bid should be identified as such. Any information identified as proprietary will be handled in accordance with the provisions of the Texas Open Records Public Information Act as it applies to such information.

All responses to this solicitation are in their entirety, subject to the Texas Open Records Act. Gonzales County will respond to open records requests in accordance to law by providing all requested response information unless respondent (offeror) has specifically identified, in the response package, any section or part respondent deems confidential and/or proprietary.

Respondent must note and identify such information on the page where such information appears in the same manner as other exceptions.

ADDRESS

Sealed bids may be hand-delivered or mailed to the Gonzales County Auditor, 427 St. George Street, Suite 302, Gonzales, Texas 78629.

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METHODS

All bids must be returned in a sealed envelope with the bid name, number, opening date and time clearly marked on the outside. **If an overnight delivery service is used**, the bid name, number, opening date, and time must be clearly marked on the **outside of the delivery service envelope**. Facsimile and electronic mail transmittals **will not be accepted**.

WITHDRAWAL OR ALTERATIONS OF BIDS

Bids may be withdrawn at any time prior to the official opening. Alterations made before opening time must be initialed by the bidder guaranteeing authenticity. After the official opening, bids may not be amended, altered or withdrawn without the recommendation of the County Auditor and the approval of the Commissioners' Court.

BID OPENING

Bids will be received and publicly acknowledged at the location, date and time stated above. Bidders, their representatives, and interested persons may be present. The bids shall be reviewed and acknowledged only so as to avoid disclosure of the contents to competing bidders and kept confidential during negotiations. However, all bids shall be open for public inspection after the contract is awarded, except for trade secrets and confidential information contained in the bid and identified by bidder as such.

TAX EXEMPT STATUS

The County is exempt from Federal Excise and State Sales Tax. Therefore, tax must not be included in this bid.

AWARD

This bid will be awarded within two (2) weeks after bid opening date. Bids submitted must be binding for not less than sixty (60) days after the date received.

The County reserves the right to reject any and all Bids, to waive any and all informalities not involving price, time, or changes in the work and to negotiate contract terms with the successful bidder, and the right to disregard all nonconforming, nonresponsive, unbalanced or conditional bids.

Also, County reserves the right to reject the bid of any bidder if County believes that it would not be in the best interest of the Project to make an award to that Bidder, whether because the Bid is not responsive or the Bidder is unqualified or of doubtful financial ability or fails to meet any other pertinent standard or criteria established by County. Discrepancies between the indicated sum of any column of figures and the correct sum thereof will be resolved in favor of the correct sum.

The Contract will be awarded to the lowest Bidder whose evaluation by the County indicates that the award will be in the best interest of the Project.

BID REQUIREMENTS

COMPLETED BID

A completed bid means an original and one (1) copy must be submitted of each of the following: The Bidder Identification page, the Bid Submission form, the Contract page, the Affidavit, the IRS W-9 Form, the Conflict of Interest Questionnaires, the Sworn Verification of Statements, and Certificate of Interested Parties Form 1295. Each of these must be COMPLETED AND SIGNED.

ADDENDA AND EXPLANATIONS

Explanations required by a prospective bidder shall be requested of the County in writing, and if explanations are necessary, a reply shall be made in the form of an Addendum, a copy of which will be forwarded to each bidder. Every request for such explanation shall be in writing addressed to Becky

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Weston, County Auditor, 427 St. George Street, Suite 302, Gonzales Texas 78629.

Any verbal statements regarding same by a person prior to the award shall not be authoritative and or binding.

Addenda issued to bidders prior to date of receipt of bids shall become part of the contract documents, and all bids shall include the work described in the Addendum.

REQUESTS FOR CLARIFICATIONS

Any prospective respondent desiring any explanation or interpretation of the bid must make a written request at least five (5) business days prior to the scheduled time for the bid opening. The request must be addressed to Becky Weston, County Auditor, at the address listed below:

Gonzales County Auditor's Office
Attn: Becky Weston, County Auditor
427 St George, #302
Gonzales, TX 78629

or emailed to bweston@co.gonzales.tx.us (receipt of email must be verified by calling 830-672-6397).

Inquiries within five (5) working days of the date fixed for the submission and opening of the bids will not be given consideration.

ACKNOWLEDGEMENT OF AMENDMENTS

Bidders shall acknowledge receipt of any amendment to the solicitation by signing and returning the amendment with the bid, by identifying the amendment number and date in the space provided for this purpose, or by letter. The acknowledgement must be received by Gonzales County by the time and at the place specified for receipt of bids.

LEGIBILITY

Bids must be legible and of a quality that can be reproduced.

BID MUST BE TYPED OR PRINTED IN INK

All entries must be TYPED OR PRINTED IN INK. **Faxed or emailed bids will not be accepted.**

FORMS

All bids must be submitted on the forms provided in the bid document. Changes to the bid forms made by bidders shall disqualify the bid. Bids cannot be altered or amended after the submission deadline.

GOVERNING FORMS

In the event of any conflict between the terms and provisions of these requirements and the specifications, the specifications shall govern. In the event of any conflict of interpretation of any part of this overall document, Gonzales County's interpretation shall govern.

LATE BIDS

Bids received after submission deadline will not be opened and will be considered void and unacceptable. Gonzales County is not responsible for lateness of mail, courier service, etc.

DOCUMENTATION

Bidder shall provide with this bid response, all documentation required by this bid. Failure to provide this information may result in rejection of the bid.

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MINIMUM STANDARDS FOR RESPONSIBLE PROSPECTIVE BIDDERS

A bidder must affirmatively demonstrate their responsibility. A bidder must meet the following minimum requirements:

- Have adequate financial resources, or the ability to obtain such resources as required;
- Be able to comply with the required or proposed delivery schedule;
- Have a satisfactory record of performance;
- Have a satisfactory record of integrity and ethics;
- Be otherwise qualified and eligible to receive an award.

Gonzales County may request representation and other information sufficient to determine bidder's ability to meet these minimum requirements listed above.

RESPONSE PREPARATION COSTS

The County will not pay any cost incurred by any bidder in the bid preparation, printing, demonstration or negotiation process. All costs shall be borne by the proposing bidders with exception of costs associated with any County personnel visits to bidder's offices or other client sites.

BIDDER'S REPRESENTATIONS

UNDERSTANDING OF BID DOCUMENTS

The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work. Bidder is aware of the general nature of work to be performed by County and others at the site that relates to the work as indicated in the Contract Documents.

EXAMINATION OF DOCUMENTS AND SITE

Bidder has examined and carefully studied the contract documents and the other related data identified in the bidding documents. Bidder has visited the site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, and performance of the work.

FAMILIAR WITH LAW AND REGULATIONS

Bidder is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, and performance of the work.

WRITTEN NOTICE

Bidder has given the County Auditor written notice of all conflicts, errors, ambiguities, or discrepancies that Bidder has discovered in the Contract Documents, and the written resolution thereof by the County is acceptable to Bidder.

COMPREHENSIVE UNDERSTANDING OF PROJECT

Bidder has correlated the information known to Bidder, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents, and all additional examinations, investigations, explorations, tests, studies, and data with the Contract Documents.

QUALIFICATIONS OF BIDDERS

To demonstrate qualifications to perform the Work, each Bidder must submit written evidence of financial data, previous experience, present commitments and other such data as may be called for

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below. Each Bid must contain evidence of Bidder's qualification to do business in the state of Texas or covenant to obtain such qualification prior to award of the contract.

Each Bid must contain evidence of Bidder's qualifications to perform the work described in the Contract Documents. Provide a list of similar projects as may be called for below.

The object of the request for the qualification of Bidder is neither to discourage bidding nor to make it difficult for qualified Bidder to file Bids. Nor is it intended to discourage beginning Bidders. It is intended to make it possible for County to obtain more exact information on financial ability, equipment, and experience in order to reduce hazards involved in awarding contracts to parties who may not be qualified to perform the Work as specified.

EXAMINATION OF CONTRACT DOCUMENTS AND SITE

It is the responsibility of each Bidder before submitting a Bid, to: (a) examine the Contract Documents thoroughly; (b) visit the site to become familiar with local conditions that may affect cost, progress, performance or furnishing of the Work; (c) consider federal, state and local Laws and Regulations that may affect cost, progress, performance or furnishing of the Work; (d) study and carefully correlate Bidder's observations with the Contract Documents; and (e) notify the County of all conflicts, errors or discrepancies in the Contract Documents. The standard details for this project are included in the construction drawings which are part of your bid packet. The master blueprints will be available for viewing at the Waelder job site and at the Auditor's office, but a \$100 deposit will be required if the bidder needs to take the blueprints offsite.

The submission of a Bid will constitute an incontrovertible representation by Bidder that Bidder has complied with every requirement of this Article, that without exception the Bid is premised upon performing and furnishing the Work required by the Contract Documents and such means, methods, techniques, sequences or procedures of construction as may be indicated in or required by the Contract Documents, and that the Contract Documents are sufficient in scope and detail to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

AWARD

CONTRACT

This Bid, and accompanying documents, and any negotiated terms, when properly accepted by Gonzales County, shall constitute a contract equally binding between the successful bidder and Gonzales County. The successful bidder may be required to sign an additional agreement containing terms necessary to ensure compliance with the bid. No different or additional terms will become part of this contract with the exception of a Change Order.

LOCAL PREFERENCE

In accordance with Local Government Code §271.905, if a local government receives one or more bids from a bidder whose principle place of business is in the County and whose bid is within three percent of the lowest bid price received by the County from a bidder who is not a resident of the County, the County may enter into a contract with:

- (1) the lowest bidder; or
- (2) the bidder whose principal place of business is in the local government if the governing body of the local government determines, in writing, that the local bidder offers the local government the best combination of contract price and additional economic development opportunities for the local government created by the

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contract award, including the employment of residents of the local government and increased tax revenues to the local government.

This section does not prohibit a local government from rejecting all bids.

SALES TAX

Gonzales County is, by statute, exempt from the State Sales Tax and Federal Excise Tax.

CHANGE ORDERS

Due to budget constraints, change orders will be limited to those revisions that are due to unforeseen conditions and are approved by Gonzales County. Bidders are advised to fully understand the scope of work and to review the specifications and drawings (blueprints) in order to submit any requests for clarifications prior to the bid opening.

In the event a change order is required, said changes shall be incorporated into this Contract in the form of a change order. All change orders shall be subject to the review and approval of the Gonzales County Project Manager.

No oral statement of any person shall modify or otherwise change, or affect the terms, conditions or specifications stated in the resulting contract. All change orders to the contract must be made in writing and signed by both parties (Bidder and Project Manager).

EVALUATION CRITERIA

Gonzales County is not bound to accept the lowest priced bid if that bid is judged not to provide the best value for the County.

Bids will be opened publicly to identify the names of the offerors, their respective proposed contract amount, and proposed contract start up time. Other contents of the bids will not be disclosed prior to award or rejection by Gonzales County.

REJECTION / ACCEPTANCE

It is understood that the Commissioners Court of Gonzales County, Texas, reserves the right to accept or reject any or all bids for any or all materials and or services covered in this bid request. Additionally it is understood that they may waive discrepancies or defects in the bid or to accept such bid they shall deem to be in the best interest of Gonzales County. Receipt of any bid shall under no circumstances obligate Gonzales County to accept the lowest dollar bid.

STATEMENT OF NON-DISCRIMINATION

Gonzales County does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in the employment or supervision of services or awarding of contracts.

DISQUALIFICATION OF BIDDERS

Although not intended to be an exhaustive list of causes for disqualification, any one or more of the following causes, among others, may be considered sufficient for the disqualification of a bidder and the rejection of this bid:

- Evidence of collusion among bidders
- Lack of competency
- Lack of responsibility as shown by past record
- Default on a previous county contract for failure to perform
- Debt to County

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ADDITIONAL INFORMATION

The County may request additional information to further clarify, explain or validate the contents of any response in this Bid. All information must be submitted to the County in writing within three (3) days of the County's request.

CONTRACT ADMINISTRATION

Under this contract, Donnie Brzozowski, shall be the Project Manager on this project with designated responsibility to ensure compliance with contract requirements, such as but not limited to, acceptance, inspection, and delivery. The Project Manager will serve as a liaison between Gonzales County Commissioner's Court and the successful bidder.

CONTRACT

This Bid, when properly accepted by Gonzales County, shall constitute a contract equally binding between the successful bidder and Gonzales County. The successful bidder may be required to sign an additional agreement containing terms necessary to ensure compliance with the bid.

TERMS AND CONDITIONS

CONFLICT OF INTEREST

No public official or employee shall have interest in this contract in accordance with V.T.C.A., Local Government Code §171.002 and §171.003. A conflict of interest questionnaire shall be filled out in accordance with Local Government Code §176.

Chapter 176 of the Texas Local Government Code requires a vendor who enters or seeks to enter into a contract for the sale or purchase of real property, goods, or services with a local governmental entity or local government officer thereof to file a conflict of interests disclosure questionnaire with the governmental entity prescribed.

A Conflict of Interest Questionnaire Form (CIQ) must be submitted with the bid submission.

CERTIFICATE OF INTERESTED PARTIES (FORM 1295)

In 2015, the Texas Legislature adopted House Bill 1295, which added section 2252.908 of the Government Code. The law states that a governmental entity may not enter into certain contracts with a business entity unless the business entity submits a disclosure of interested parties to the governmental entity at the time the business entity submits the signed contract to the governmental entity or state agency.

The Texas Ethics Commission adopted rules and requires online filing of Form 1295 through their Website. The completed form, which will include a unique certification number, must be returned to Auditor's Office, 307 W. Court, Suite 205, Seguin, Texas, prior to the start of the contract.

Information regarding how to complete the online form is available at:

https://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm

TEXAS HOUSE BILL 89 – PROHIBITION ON INVESTMENT IN COMPANIES THAT BOYCOTT ISRAEL

During the 85th Texas Legislative Session, a new state law went into effect with the passing of House Bill 89. Texas Government Code, Chapter 2270.002, states a government may not enter into a contract with a company for goods or services unless the contract contains written verification from the company

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that it 1) does not boycott Israel and 2) will not boycott Israel during the term of the contract. Bidder must complete form certifying that they are in compliance with these requirements.

Prohibition on contracts with companies boycotting Israel per Texas Government Code, Chapter 2270.001, Definitions:

1. "Boycott Israel" has the meaning assigned by Section 808.001.
2. "Company" has the meaning assigned by Section 808.001.
3. "Government entity" has the meaning assigned by Texas Government Code, Section 2251.001.

TEXAS SENATE BILL 252 – PROHIBITION ON CONTRACTING WITH A COMPANY DOING BUSINESS WITH IRAN, SUDAN, OR A FOREIGN TERRORIST ORGANIZATION

During the 85th Texas Legislative Session, a new state law went into effect with the passing of Senate Bill 252. Texas Government Code, Chapter 2252.152, states a government may not enter into a contract with companies engaged in active business operations with Sudan, Iran, a foreign terrorist organization or a company that is identified on a list prepared and maintained under Texas Government Code Section 806.051, 807.051, or 2252.153. Bidder must complete form certifying that they are in compliance with these requirements.

Prohibition on contracts with certain companies per Texas Government Code 2252.151 Definitions:

1. "Company" has the meaning assigned by Section 806.001.
2. "Foreign terrorist organization" means an organization designated as a foreign terrorist organization by the United States Secretary of State as authorized by 8 U.S.C. Section 1189.
3. "Government contract" means a contract awarded by a government entity for general construction, an improvement, a service, or a public works project for purchase of supplies, materials, or equipment. The term includes a contract to obtain a professional or consulting service subject to Texas Government Code Chapter 2254.
4. "Government entity" has the meaning assigned by Texas Government Code, Section 2252.001.

Section 2252.152 – Contracts with companies engaged in business with Iran, Sudan, or foreign terrorist organization prohibited. A government may not enter into a governmental contract with a company that is identified on a list prepared and maintained under Section 806.051, 807.051. or 2252.153

Section 2252.153 – Listed Companies. The Texas Comptroller of Public Accounts shall prepare and maintain, and make available to each governmental entity, a list of companies known to have contracts with or provide supplies or services to a foreign terrorist organization.

BIDDER'S CERTIFICATIONS

Bidder certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Contract:

1. "corrupt practice" means the offering, giving, receiving, or soliciting of anything of value likely to influence the action of a public official in the bidding process or in the Contract execution;
2. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of County, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive County of the benefits of free and open competition;
3. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of County, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and

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4. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

FUNDING

Funds have been approved through the Gonzales County 2019-2020 Budget, approved by the Commissioners Court, for this fiscal year only. Texas law prohibits the obligation and expenditure of public funds beyond the fiscal year for which a budget has been approved. Therefore, anticipated orders or other obligation that may arise past the end of the current Gonzales County fiscal year shall be subject to budget approval.

DISCLOSURE REQUIREMENTS

All prospective bidders shall complete the conflict of interest questionnaire and submit it with their bid in accordance with Local Government Code §176.004. (The Texas Legislature passed House Bill 914 during the 2005 legislative session which require the conflict of interest questionnaire to be completed. This can be referenced under Local Government Code, Chapter 176. Disclosure of Certain Relationships with Local Government Officers; Providing Public Access to Certain Information.)

ETHICS

The bidder shall not accept or offer gifts or anything of value nor enter into any business arrangement with any employee, official or agent of Gonzales County.

WARRANTY

The bidder shall provide a minimum of one-year warranty from the date of completion. Bidder shall warranty, during the warranty period that the system will be free of defects in material and workmanship. Warranty shall include labor, materials, freight and equipment sold to or loaned to the County.

TERMINATION OF CONTRACT

This contract shall remain in effect until: 1) contract expires, 2) delivery/completion and acceptance of products and or services ordered or 3) terminated by either party with a thirty (30) days written notice prior to any cancellation. The successful bidder must state therein the reasons for such cancellation. In the event the contract is cancelled, the County reserves the right to award to the next best bid, as it deems to be in the best interest of the County.

TERMINATION FOR DEFAULT

Gonzales County reserves the right to enforce the performance of this contract in any manner prescribed by law or deemed to be in the best interest of the County in the event of breach or default of this contract. Non-Performance of the bidder shall be a basis for termination of the contract by the County. Gonzales County reserves the right to terminate the contract immediately in the event the successful bidder fails to 1) meet delivery or completion schedules or 2) otherwise perform in accordance with these specifications. Breach of contract or default authorizes the County to award to another bidder, purchase elsewhere and charge the full increase in cost and handling to the defaulting successful bidder. The County shall not pay for any commodities / services that are unsatisfactory. Bidders will be given a reasonable opportunity before termination to correct the deficiencies. This, however, shall in no way be construed as negating the basis for termination for non-performance.

FORCE MAJURE

Neither party shall be responsible for delays caused by "Acts of God", non-county governmental processes, national emergency or any other causes beyond their reasonable control. Upon the discovery of such an event, the affected party shall notify the other and arrange a meeting to propose a

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program for a solution to the problem, and if necessary, to establish an estimated period of time of suspension or extension of the work.

COMPLIANCE WITH LAWS

The successful bidder shall comply with all applicable federal, state and local laws and regulations.

TEXAS PROMPT PAYMENT ACT

Payments shall be made in accordance with the State of Texas Prompt Payment Act, Vernon's Texas Codes Annotated, Government Code Title 10, Subtitled F, Chapter 2251. Specifically, Subchapter B, Section 2251.021:

SUBCHAPTER B. PAYMENTS AND INTEREST

Sec. 2251.021. TIME FOR PAYMENT BY GOVERNMENTAL ENTITY. (a) Except as otherwise provided by this section, a payment by a governmental entity under a contract executed on or after September 1, 1987, is overdue on the 31st day after the later of:

- (1) the date the governmental entity receives the goods under the contract;
- (2) the date the performance of the service under the contract is completed; or
- (3) the date the governmental entity receives an invoice for the goods or service.

INVOICING

Invoices shall be sent directly to the Gonzales County Auditor's office, Attention: Accounts Payable, 427 St. George Street, Suite 303, Gonzales, Texas, 78629. Payments will be processed within thirty (30) days after receipt of invoice or items, whichever is later. Invoices must be itemized and must reference the Gonzales County Contract Number in order to be processed for payment.

PROGRESS AND FINAL PAYMENTS (OPTION 1)

The County will make progress payments in accordance with the contract price on the basis of Bidder's applications for payments with 10% withheld for retainage. The Project Manager will review each submittal and sign off on said request prior to submittal to the Auditor's Office for payment.

The Bidder shall prepare his requisition for partial payment and submit the pay application to the Project Manager for his approval. The amount of the payment due the Bidder shall have ten percent (10%) deducted to be retained until final payment.

After final inspection and acceptance by Gonzales County of all work under the Contract, the Bidder shall prepare his requisition for final payment which shall be based upon the careful inspection of each item of work at the applicable unit prices stipulated in the Contract.

The Contractor, upon final completion and acceptance of the work, will submit with his final bill a "Full and Final Release and Affidavit of Bills Paid" in the form attached hereto as Attachment No. 1, along with a final request for payment. Final payment will be made once all inspections have been passed.

PAYMENTS

Payment shall be made by check from the County upon satisfactory completion and acceptance of items and submission of a valid invoice. Payments shall be made in accordance with the State of Texas Prompt Payment Act, Vernon's Texas Codes Annotated, Government Code Title 10, Subtitled F, Chapter 2251.

Payment inquiries should be directed to the Auditor's Office, Accounts Payable, 830-519-4550.

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VENUE

This agreement will be governed and construed according to the laws of the State of Texas. This agreement is performable in Gonzales County, Texas.

ASSIGNMENT OF CONTRACT

The successful bidder shall not assign, sell, transfer, subcontract, or convey this contract, in whole or in part, without the prior written consent of Gonzales County Commissioners Court.

SILENCE OF SPECIFICATIONS

The apparent silence of these specifications as to any detail, or the apparent omission from it of a detailed description concerning any point, shall be regarded as meaning that only the best commercial practices are to prevail and that only material and workmanship of the finest quality are to be used. All interpretations of these specifications shall be made on the basis of this statement

HOLD HARMLESS AGREEMENT

Bidder shall indemnify and hold Gonzales County harmless from all claims for personal injury, death and / or property damage arising from any cause whatsoever, resulting directly or indirectly from bidder's performance. Bidder shall procure and maintain, with respect to the subject matter of this bid, appropriate insurance coverage including, as a minimum, public liability and property damage with adequate limits to cover bidder's liability as may arise directly or indirectly from work performed under terms of this bid. Certification of such coverage must be provided to the County upon request.

NON-COLLUSION

The Vendor, by submitting a signed bid, certifies that the accompanying bid is not the result of, or affected by, any unlawful act of collusion with any other person or company engaged in the same line of business or commerce, or any other fraudulent act punishable under Texas or United States law.

ANTI-TRUST LAWS

The Vendor hereby assigns to the County any and all claims for overcharges associated with this contract which arises under the anti-trust laws of the United States, 15, USCA section 1 et seq, and which arise under the anti-trust laws of the State of Texas, Tex. Bus. & Com. Code, section 15.1. et seq.

COST DISCUSSIONS

Prior to the public opening, all bids will remain sealed at the County. During this period, any discussion by any Vendor with any employee or authorized representative of the County involving cost information may result in rejection of said bid.

NON-DISCRIMINATION

The Vendor, during the performance of this contract, will not discriminate against any employee or applicant for employment because of race, religion, sex, national origin or disability.

BID SUBMISSION FORM

All bids shall be submitted on the attached Bid Submission Form. Bids not submitted on this form will be disqualified. This is a Competitive Bid - changes shall not be made to the Bid Form. Alterations to this bid form may be cause for rejection

NOTHING ADDED TO BID

Nothing shall be added to this bid. Unsolicited attachments will be removed and discarded at opening and will have no bearing on the bid, price, specifications or any other terms of the contract.

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WAIVER OF SUBROGATION

By virtue of acceptance of this contract, both bidder and insurance carrier waive any and all rights whatsoever with regard to subrogation against Gonzales County as an indirect party to any suit arising out of personal or property damages resulting from bidder's performance under this agreement.

PERMITS / LICENSES

Bidder shall obtain and pay for all construction permits and licenses, when applicable, Gonzales County shall assist Bidder, when necessary, in obtaining such permits and licenses. Bidder shall pay all governmental charges and inspection fees necessary for the prosecution of the work which are applicable at the time of opening of bids.

SAFETY

It shall be the responsibility of the Master Electrician to initiate, maintain, and supervise all safety precautions required by local, state, and federal laws, including OSHA.

INSURANCE

Before commencing work, the successful bidder shall be required, at his own expense, to furnish the Gonzales County Auditor within ten (10) days of notification of award with certificates of all insurance policies for all requirements as stated below to be in force throughout the term of the contract.

During the period of this contract, Bidder shall maintain at his expense, insurance with limits not less than those prescribed below. Bidder further agrees to indemnify, defend, and hold the County harmless from any and all causes of action arising from this contract. With respect to required insurance, Bidder shall;

- A. Name Gonzales County as additional insured/or an insured, as its interests may appear.
- B. Provide Gonzales County a waiver of subrogation.
- C. Provide Gonzales County with a thirty (30) day advance written notice of cancellation or material change to said insurance.
- D. Provide the Gonzales County Auditor, a Certificate of Insurance evidencing required coverage within ten (10) days after receipt of Notice of Award.
- E. Submit a certificate of insurance reflecting coverage as follows:
 - a. Commercial Automobile Liability:
 - Bodily Injury (Each person) - \$1,000,000
 - Bodily Injury (Each accident) - \$1,000,000
 - Property Damage - \$1,000,000
 - Aggregate Policy Limits - \$1,000,000
 - b. Commercial General Liability (Including Contractual Liability):
 - Bodily Injury - \$1,000,000
 - Property Damage - \$1,000,000
 - Aggregate Policy Limits - \$1,000,000
 - c. Excess Liability:
 - Umbrella Form - \$1,000,000
 - d. Worker's Compensation: - Statutory

All insurance must be written on forms filed with and approved by the Texas State Board of Insurance. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agent.

All required insurance shall be in force throughout the term of this contract. Failure to provide or any lapse in the required insurance may be cause for immediate cancellation of award of this contract.

GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING

BONDS

Bidder shall furnish performance and payment bonds, each in an amount at least equal to the Contract Price as security for the faithful performance and payment of all of Bidder's obligations under the Contract Documents. These bonds shall remain in effect until one year after the date when final payment becomes due or until completion of the correction period, whichever is later, except as provided otherwise by Laws or Regulations or by the Contract Documents. Bidder shall also furnish such other bonds as are required by the Contract Documents.

All bonds shall be in the form prescribed by the Contract Documents except as provided otherwise by Laws or Regulations, and shall be executed by such sureties as are named in the list of "Companies Holding Certificates of Authority as Acceptable Sureties on Federal Bonds and as Acceptable Reinsuring Companies" as published in Circular 570 (amended) by the Financial Management Service, Surety Bond Branch, U.S. Department of the Treasury. All bonds signed by an agent or attorney-in-fact must be accompanied by a certified copy of that individual's authority to bind the surety. The evidence of authority shall show that it is effective on the date the agent or attorney-in-fact signed each bond.

If the surety on any bond furnished by Bidder is declared bankrupt or becomes insolvent or its right to do business is terminated in any state where any part of the Project is located, Bidder shall promptly notify County and Project Manager and shall, within 20 days after the event giving rise to such notification, provide another bond and surety.

All bonds and insurance required by the Contract Documents to be purchased and maintained by Bidder shall be obtained from surety or insurance companies that are duly licensed or authorized in the jurisdiction in which the Project is located to issue bonds or insurance policies for the limits and coverages so required.

If within one year after the date of Substantial Completion (or such longer period of time as may be prescribed by the terms of any applicable special guarantee required by the Contract Documents) or by any specific provision of the Contract Documents, any Work is found to be defective, or if the repair of any damages to the land or areas made available for Bidder's use by County or permitted by Laws and Regulations is found to be defective, Bidder shall promptly, without cost to County and in accordance with County's written instructions:

1. Repair such defective land or areas; or
2. Correct such defective Work; or
3. If the defective Work has been rejected by County, remove it from the Project and replace it with Work that is not defective, and
4. Satisfactorily correct or repair or remove and replace any damage to other Work, to the work of others or other land or areas resulting therefrom.

If Bidder does not promptly comply with the terms of County's written instructions, or in an emergency where delay would cause serious risk of loss or damage, County may have the defective Work corrected or repaired or may have the rejected Work removed and replaced. All claims, costs, losses, and damages (including but not limited to all fees and charges of engineers, architects, attorneys, and other professionals and all court or arbitration or other dispute resolution costs) arising out of or relating to such correction or repair or such removal and replacement (including but not limited to all costs of repair or replacement of work of others) will be paid by Bidder.

Where defective Work (and damage to other Work resulting therefrom) has been corrected or removed and replaced, the correction period hereunder with respect to such Work will be extended for an additional period of one year after such correction or removal and replacement has been satisfactorily completed.

GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING

Bidder's obligations are in addition to any other obligation or warranty. The provisions herein shall not be construed as a substitute for, or a waiver of, the provisions of any applicable statute of limitation or repose

SUSPENSION, DEBARMENT, AND TERRORISM

Bidder certifies that the bidder and its principals are eligible to participate in this transaction and have not been subjected to suspension, debarment, or similar ineligibility determined by any Federal, State or Local Government Entity and that Bidder is in compliance with the State of Texas Statutes and Rules relating to Procurement and that Bidder is not listed on the Federal Government's Terrorism Watch list in Executive order 13224.

EQUAL EMPLOYMENT

All contracts will be awarded by Gonzales County without consideration as to race, religion, sex, national origin or disability of bidder. Successful bidders are required to adhere to the provisions of 42 USCA Sec. 12101 et seq., Americans with Disabilities Act.

CITIZENSHIP OF EMPLOYEES

The Bidder warrants, by execution of this Bid, that it has complied with all federal laws and requirements therefore regarding immigration and citizenship, and that all employees are qualified as required therein.

BIDDER'S USE OF PREMISES

Altering the condition of properties adjacent to and along the limits of construction will not be permitted unless authorized by the Project Manager. Means, methods, techniques, sequences, or procedures which will result in damage to properties or improvements in the vicinity outside of the limits of construction will not be permitted. Any damage to properties outside of the limits of construction shall be repaired or replaced to the satisfaction of the Project Manager at no cost to the County.

Bidder shall protect or replace all property corners, monuments or other demarcations disturbed, damaged or lost as a result of his activities. The replacement of these devices shall be properly documented to the satisfaction of the Project Manager.

CLEAN UP

Maintain Project Site in a neat and orderly manner. Perform daily clean-up in and around construction zone of dirt, debris, scrap materials, other disposable items. Leave streets, driveways, and sidewalks broom-clean or its equivalent at the end of each work day. Promptly remove barriers, signs, and components of other control systems that are no longer being utilized. Dispose of waste and excess materials in accordance with requirements of the Technical Specifications.

RESTORATION

Restore damaged permanent facilities to pre-construction conditions unless replacement or abandonment of facilities is indicated on the Plans. Repair/Replace removed or damaged pavement and removed or damaged curbs, gutters, and headers in accordance the Technical Specifications with like materials to match existing style, lines, grades, etc., unless otherwise directed by the Property Manager.

PROGRESS MEETINGS

Progress Meetings shall be held at Project Site or other location as designated by the County. Meeting shall be held at monthly intervals, or more frequent intervals if directed by County.

GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING

BIDDER'S QUALITY CONTROL

Bidder shall monitor quality control over suppliers, manufacturers, products, services, site conditions, and workmanship, to produce the Work of specified quality at no additional cost to the County.

Comply fully with manufacturers' installation instructions, including each step in sequence. Request clarification from Project Manager before proceeding should manufacturers' instructions conflict with Contract Documents.

Comply with specified Standards as minimum requirements for the Work except when more stringent tolerances, codes, or specified requirements indicate higher standards or more precise workmanship.

Perform work by persons qualified to produce the specified level of workmanship.

FINAL INSPECTION

When the work included in this Contract is substantially completed, the Bidder shall coordinate with the Project Manager in writing that the work will be ready for final inspection on a definite date which shall be stated in the notice. The Project Manager will make the arrangements necessary to have final inspection commenced on the date stated in the notice, or as soon thereafter as is practicable.

Per Gonzales County, substantial completion is defined as a designated portion of a construction project that is sufficiently complete in accordance with the contract for the County to occupy and / or utilize it for its intended use, without undue interference.

QUESTIONS REGARDING BID DOCUMENTS

Questions concerning this bid should be directed to Donnie Brzozowski, Project Manager, at 830-263-0328.

GONZALES COUNTY RESERVES THE RIGHT TO ACCEPT OR REJECT IN PART OR IN WHOLE ANY BIDS SUBMITTED, AND TO WAIVE ANY TECHNICALITIES FOR THE BEST INTEREST OF THE COUNTY.

DO NOT SIGN OR SUBMIT WITHOUT READING ENTIRE DOCUMENT

GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING

SPECIFICATIONS AND BID SHEETS

GENERAL

The County of Gonzales, Texas (County) is requesting bids from established and qualified master electrician (labor only) to provide services for a new 3,188 square foot one story existing pre-engineered metal building.

SPECIFICATIONS / PLANS

The standard details for this project are included in the construction drawings which are part of your bid packet. The master blueprints will be available for viewing at the Waelder job site and at the Auditor's office. A \$100 deposit will be required if the bidder takes the blueprints offsite. The blueprints will be available on the Gonzales County website. Keep in mind these are scanned documents. Gonzales County does not guarantee these are to scale.

Complete sets of bidding documents shall be used in preparing bids; neither Gonzales County nor Project Manager assumes any responsibility for errors or misinterpretations resulting from the use of incomplete sets of bidding documents.

Each bidder will present their bid submission based on the following two options:

- Option 1 submit bid based on all labor as one lump sum.
- Option 2 submit bid based on an hourly rate and include maximum number of hours to complete job.

See Progress and Final Payments Option 1, page 11 of 28.

The Commissioners Court will choose the option that best meets the needs of the County.

SCOPE OF PROJECT

Electrical installation of a new 3,188 square foot one story existing pre-engineered metal building.

This bid is for a Master Electrician (labor only) based on the engineered blueprints.

The successful bidder shall furnish all labor, tools, transportation, insurance, permits and all incidentals necessary for the construction of the project according to the plans and specifications prepared by REM Engineering / Rawley McCoy and Associates Architects and Interior Designers.

The successful bidder is responsible for submitting a list of materials required for this project to Gonzales County. The list can be submitted upon award of contract.

The Bidder shall execute all work as hereinafter specified, as shown on the drawings or as necessary to provide complete and functioning systems. .

The drawings and specifications shall be interpreted together, and any and all work included in either, though not in both, shall be part of the contracted work. The drawings are diagrammatic but shall be followed as closely as actual construction of the project and existing job site conditions will permit. Any changes due to equipment supplied, conflict with work or other trades or to make this work conform to the National Electrical Code (NEC) shall be made by the Bidder at no increase in contract price.

Detailed plans are considered in whole and in part an integral part of this contract, emphasis added.

GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING

BID SUBMISSION

We, the undersigned, propose to enter into a contract with the County of Gonzales, State of Texas, to furnish all labor, tools, transportation, insurance, permits and all incidentals necessary for the construction of the project according to the plans and specifications prepared by REM Engineering / Rawley McCoy and Associates Architects and Interior Designers for the lump sum set forth below:

The bidder agrees **to perform all labor for the electrical installation** of a new 3,188 square foot one story existing pre-engineered metal building in accordance with the specifications, terms and conditions of the bid at the below price. All labor must be included in your bid price in accordance with the engineered plans.

We have carefully reviewed, and understand all bid documents, specifications and plans, examined the site in detail (optional, but recommended), and have acquainted ourselves with the existing and anticipated conditions that might affect the work, and accept the drawings and specifications as being satisfactory and adequate for the construction of said work.

If awarded the contract, we agree to begin work within seven (7) calendar days after itemized material list is received by the County, which will be stated in the "Award Letter", and to complete all work within sixty (60) days.

Offeror agrees to perform all Work as described in the bid documents (includes specifications and drawings as prepared by REM Engineering / Rawley McCoy and Associate Architects and Interior Designers) for:

OPTION 1

Total Cost _____

OPTION 2

Labor – Hourly Rate _____

Maximum Number of Hours to Complete Job _____

Gonzales County reserves the right to accept or reject any or all bids and waive all technicalities.

The undersigned by his/her signature represents that he/she is authorized to bind the bidder to fully comply with the terms and conditions of the attached Bid for the amount shown on the pricing sheet. By signing below, you have read the entire document and agreed to the terms therein.

COMPANY NAME

PRINT NAME / TDLR NUMBER

ADDRESS

SIGNATURE

PHONE NUMBER / CELL NUMNER

FAX NUMBER / EMAIL

GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING

CONTRACT

The undersigned agrees, if this bid is accepted, to furnish any and all items upon which prices are offered, at the price(s) and upon the terms and conditions contained in the specifications.

The County reserves the right to accept or reject any bids submitted, and to waive any technicalities in the best interest of the County.

The undersigned, by his/her signature, affirms and represents that he/she is duly authorized to execute this contract and bind the bidder to fully comply with terms and conditions of the attached documents for the amount(s) shown on the accompanying bid. Further, the undersigned affirms and represents that this bid has not been prepared in collusion with any other bidder, and that the contents of this bid have not been communicated to any other bidder prior to the official opening of this bid.

By signing below, you affirm that you have read the entire document and agree to the terms therein.

Signature of Person Authorized to Sign Bid

Date

Printed Name and Title of Signer _____

TDLR Number _____

Mailing Address _____

City _____ State: _____ Zip: _____

E-Mail _____ Phone No _____ Fax No _____

TDLR Number _____

The Commissioners Court of Gonzales County, Texas does hereby agree to contract with _____ to provide a master electrician (labor only) for the electrical installation of a new 3,188 square foot one story existing pre-engineered metal building, inclusive, in accordance with the bid submissions set forth hereto.

PASSED THIS _____ DAY OF _____, 2020.

APPROVED:

ATTEST:

PATRICK C. DAVIS, COUNTY JUDGE

LONA ACKMAN, COUNTY CLERK

**GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING**

AFFIDAVIT

STATE OF TEXAS
COUNTY OF GONZALES

BEFORE ME, the undersigned authority, on this day personally appeared _____
_____ known to me to be the person whose name is subscribed to
the following, who upon oath, says:

I am the Manager, Secretary or other agent or officer or the principal of the contractor in the matter of the bids to which this affidavit is attached, and I have full knowledge of the relations of the bidder with the other firms in this same line of business, and the bidder is not a member of any trust, pool or combination to control the price of supplies proposed on, or to influence any person to propose or not to propose thereon.

I further affirm that the bidder has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted bid.

I further affirm, pursuant to §262.076 (a) of the Texas Local Government Code, Bidder/Offerer, hereby affirms that Bidder/Offeror:

_____ Does not own taxable property in Gonzales County; or

_____ Does not owe any ad valorem taxes to Gonzales County or is not otherwise indebted to Gonzales County.

Affiant

SWORN TO AND SUBSCRIBED BEFORE ME by the above Affiant, who, on oath states that the facts contained in the above are true and correct, this _____ day of _____, 2014.

Notary Public in and for _____ County, Texas

Bidder / Offeror Company Name _____

Bidder (Signature) _____

Bidder (Printed Name) _____ Date _____

Position with Company _____

NOTE: BIDS NOT ACCOMPANIED BY THIS AFFIDAVIT WILL NOT BE CONSIDERED

The County of Gonzales does not discriminate on the basis of race, color, national origin, sex, religion, age and disability in employment or the provision of services.

GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING

Form W-9 (Rev. October 2018) Department of the Treasury Internal Revenue Service	Request for Taxpayer Identification Number and Certification ▶ Go to www.irs.gov/FormW9 for instructions and the latest information.	Give Form to the requester. Do not send to the IRS.																																																							
Print or type. See Specific Instructions on page 3.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.																																																								
	2 Business name/disregarded entity name, if different from above																																																								
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ <small>Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.</small> <input type="checkbox"/> Other (see instructions) ▶ _____																																																								
	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>																																																								
	5 Address (number, street, and apt. or suite no.) See instructions.	6 City, state, and ZIP code																																																							
	7 List account number(s) here (optional)																																																								
	8 Requester's name and address (optional)																																																								
Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> , later. Note: If the account is in more than one name, see the instructions for line 1. Also see <i>What Name and Number To Give the Requester</i> for guidelines on whose number to enter.																																																									
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td colspan="11" style="text-align: center;">Social security number</td></tr><tr><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td></tr><tr><td colspan="11" style="text-align: center;">or</td></tr><tr><td colspan="11" style="text-align: center;">Employer identification number</td></tr><tr><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td><td style="width: 3%;"> </td></tr></table>			Social security number																						or											Employer identification number																					
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Part II Certification Under penalties of perjury, I certify that: 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and 3. I am a U.S. citizen or other U.S. person (defined below); and 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct. Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.																																																									
<table border="1" style="width: 100%; border-collapse: collapse;"><tr><td style="width: 15%;">Sign Here</td><td style="width: 60%;">Signature of U.S. person ▶ _____</td><td style="width: 25%;">Date ▶ _____</td></tr></table>			Sign Here	Signature of U.S. person ▶ _____	Date ▶ _____																																																				
Sign Here	Signature of U.S. person ▶ _____	Date ▶ _____																																																							
General Instructions Section references are to the Internal Revenue Code unless otherwise noted. Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9 . Purpose of Form An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following. <ul style="list-style-type: none">• Form 1099-DIV (dividends, including those from stocks or mutual funds)• Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)• Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)• Form 1099-S (proceeds from real estate transactions)• Form 1099-K (merchant card and third party network transactions)• Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)• Form 1099-C (canceled debt)• Form 1099-A (acquisition or abandonment of secured property) Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN. <i>If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.</i>																																																									

GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING

CONFLICT OF INTEREST QUESTIONNAIRE		FORM CIQ
For vendor or other person doing business with local governmental entity		
<p>This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.</p> <p>This questionnaire is being filed in accordance with Chapter 176, Local Government Code by a person who has a business relationship as defined by Section 176.001(1-a) with a local governmental entity and the person meets requirements under Section 176.006(a).</p> <p>By law this questionnaire must be filed with the records administrator of the local governmental entity not later than the 7th business day after the date the person becomes aware of facts that require the statement to be filed. See Section 176.006, Local Government Code.</p> <p>A person commits an offense if the person knowingly violates Section 176.006, Local Government Code. An offense under this section is a Class C misdemeanor.</p>	<div style="border: 1px solid black; padding: 5px;">OFFICE USE ONLY</div> <div style="border: 1px solid black; height: 150px; margin-top: 5px;"></div>	
<div style="border: 1px solid black; padding: 2px;">1 Name of person who has a business relationship with local governmental entity.</div>		
<div style="border: 1px solid black; padding: 2px;"><div style="display: flex; align-items: center;"><div style="border: 1px solid black; width: 20px; height: 20px; margin-right: 10px;"></div><div>2 Check this box if you are filing an update to a previously filed questionnaire.</div></div><p style="margin-top: 10px;">(The law requires that you file an updated completed questionnaire with the appropriate filing authority not later than the 7th business day after the date the originally filed questionnaire becomes incomplete or inaccurate.)</p></div>		
<div style="border: 1px solid black; padding: 2px;"><div style="display: flex; align-items: center;"><div style="border: 1px solid black; width: 20px; height: 20px; margin-right: 10px;"></div><div>3 Name of local government officer with whom filer has employment or business relationship.</div></div><div style="text-align: center; margin-top: 20px;"><hr style="width: 30%; margin: 0 auto;"/><p>Name of Officer</p></div><p style="margin-top: 20px;">This section (item 3 including subparts A, B, C & D) must be completed for each officer with whom the filer has an employment or other business relationship as defined by Section 176.001(1-a), Local Government Code. Attach additional pages to this Form CIQ as necessary.</p><p>A. Is the local government officer named in this section receiving or likely to receive taxable income, other than investment income, from the filer of the questionnaire?</p><div style="display: flex; justify-content: space-around; margin-top: 10px;"><div><input type="checkbox"/> Yes</div><div><input type="checkbox"/> No</div></div><p>B. Is the filer of the questionnaire receiving or likely to receive taxable income, other than investment income, from or at the direction of the local government officer named in this section AND the taxable income is not received from the local governmental entity?</p><div style="display: flex; justify-content: space-around; margin-top: 10px;"><div><input type="checkbox"/> Yes</div><div><input type="checkbox"/> No</div></div><p>C. Is the filer of this questionnaire employed by a corporation or other business entity with respect to which the local government officer serves as an officer or director, or holds an ownership of 10 percent or more?</p><div style="display: flex; justify-content: space-around; margin-top: 10px;"><div><input type="checkbox"/> Yes</div><div><input type="checkbox"/> No</div></div><p>D. Describe each employment or business relationship with the local government officer named in this section.</p></div>		
<div style="border: 1px solid black; padding: 2px;"><div style="display: flex; justify-content: space-between; align-items: flex-end;"><div style="width: 45%;"><div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div><div style="font-size: 0.8em;">Signature of person doing business with the governmental entity</div></div><div style="width: 45%;"><div style="border-bottom: 1px solid black; height: 1.2em; margin-bottom: 5px;"></div><div style="font-size: 0.8em;">Date</div></div></div></div>		

Adopted 06/29/2007

GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING

LOCAL GOVERNMENT OFFICER CONFLICTS DISCLOSURE STATEMENT		FORM CIS
<p>(Instructions for completing and filing this form are provided on the next page.)</p>		
<p>This questionnaire reflects changes made to the law by H.B. 1491, 80th Leg., Regular Session.</p> <p>This is the notice to the appropriate local governmental entity that the following local government officer has become aware of facts that require the officer to file this statement in accordance with Chapter 176, Local Government Code.</p>		OFFICE USE ONLY <div style="border: 1px solid black; height: 150px; margin-top: 10px;"> <div style="position: absolute; top: 5px; right: 5px;">Date Received</div> </div>
1	Name of Local Government Officer <div style="border: 1px solid black; height: 40px;"></div>	
2	Office Held <div style="border: 1px solid black; height: 40px;"></div>	
3	Name of person described by Sections 176.002(a) and 176.003(a), Local Government Code <div style="border: 1px solid black; height: 40px;"></div>	
4	Description of the nature and extent of employment or other business relationship with person named in item 3 <div style="border: 1px solid black; height: 60px;"></div>	
5	List gifts accepted by the local government officer and any family member, excluding gifts described by Section 176.003(a-1), if aggregate value of the gifts accepted from person named in item 3 exceed \$250 during the 12-month period described by Section 176.003(a)(2)(B) <div style="display: flex; justify-content: space-between;"> <div>Date Gift Accepted _____</div> <div>Description of Gift _____</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div>Date Gift Accepted _____</div> <div>Description of Gift _____</div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div>Date Gift Accepted _____</div> <div>Description of Gift _____</div> </div> <p style="text-align: center; margin-top: 10px;">(attach additional forms as necessary)</p>	
6	AFFIDAVIT <p style="text-align: center;">I swear under penalty of perjury that the above statement is true and correct. I acknowledge that the disclosure applies to a family member (as defined by Section 176.001(2), Local Government Code) of this local government officer. I also acknowledge that this statement covers the 12-month period described by Section 176.003(a), Local Government Code.</p> <div style="text-align: right; margin-top: 20px;"> <div style="border-bottom: 1px solid black; width: 200px; margin: 0 auto;"></div> <p style="margin: 0;">Signature of Local Government Officer</p> </div> <p style="margin-top: 20px;">AFFIX NOTARY STAMP / SEAL ABOVE</p> <p>Sworn to and subscribed before me, by the said _____, this the _____ day of _____, 20_____, to certify which, witness my hand and seal of office.</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 30%;"> <div style="border-bottom: 1px solid black; margin: 0;"></div> <p style="margin: 0; font-size: small;">Signature of officer administering oath</p> </div> <div style="width: 30%;"> <div style="border-bottom: 1px solid black; margin: 0;"></div> <p style="margin: 0; font-size: small;">Printed name of officer administering oath</p> </div> <div style="width: 30%;"> <div style="border-bottom: 1px solid black; margin: 0;"></div> <p style="margin: 0; font-size: small;">Title of officer administering oath</p> </div> </div>	

Adopted 06/29/2007

**GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING**

SWORN VERIFICATION OF STATEMENT REGARDING:

ISRAEL BOYCOTT

AND

**PROHIBITION ON CONTRACTING WITH A COMPANY DOING
BUSINESS WITH IRAN, SUDAN, OR A FOREIGN TERRORIST ORGANIZATION**

By signing below, you affirm that you have the authorization to make the statements below for the Company submitting this bid. You affirm that you are fully aware of the facts stated in this statement.

In accordance with Texas Government Code Section 2270.002, this company does not boycott Israel and will not boycott Israel during the term of this contract.

In accordance with Texas Government Code Section 2252.152, this company does not engage in active business operations with Sudan, Iran, a foreign terrorist organization or a company that is identified on divestment statute lists prepared and maintained by the Texas Comptroller of Public Accounts.

Signature of Person Authorized to Sign Contract:

Date

Printed Name and Title of Signer:_____

Name of Name of Company:_____

**GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING**

NOTICE TO BIDDERS

Local Government Code, Sec. 154.025. DISBURSEMENTS TO PERSONS WITH OUTSTANDING DEBT PROHIBITED. (a) In this section, "debt" includes delinquent taxes, fines, fees, and indebtedness arising from written agreements with the county.

(b) If notice of indebtedness has been filed with the county auditor and county treasurer evidencing the indebtedness of a person to the state, the county, or a salary fund, a warrant may not be drawn on a county fund in favor of a person, or an agent or assignee of a person, until:

(1) the county treasurer, or the county auditor in a county without a county treasurer, notifies in writing the person owing the debt that the debt is outstanding; and

(2) the debt is paid.

(c) A county may apply any funds the county owes a person to the outstanding balance of debt for which notice is made under Subsection (b)(1), if the notice includes a statement that the amount owed by the county to the person may be applied to reduce the outstanding debt.

(d) A county may include a notice in its forms, bonds, or other agreements stating that the county may offset payments to a person in accordance with this section.

ATTACHMENT 1

GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING

FINAL BILLS PAID AFFIDAVIT
BY BIDDER

BEFORE ME, the undersigned authority, personally appeared as _____, known to me to be a credible person, and after being by me duly sworn, upon oath stated and affirmed that: "My name is _____ and I am the _____ of _____", hereafter referred to in this affidavit as "Bidder". Bidder's business address is _____, Texas, _____.

The undersigned Bidderr has personal knowledge of the facts stated herein and has full authority to make the agreements in this affidavit on behalf of Bidder. Pursuant to and in accordance with a written contract between Bidder and _____, collectively referred to as County, Bidder furnished materials and labor for the construction, renovation, installation or repair of certain improvements (the "Improvements") as indicated in the bid documents.

All work provided for under said written construction contract, together with all changes and supplements thereto, has been fully completed in accordance with the terms and provisions of said contract.

Bidder has paid each of its subcontractors, laborers, suppliers and materialmen in full for all labor and materials provided to Bidder for or in connection with the construction, renovation, or repair of the Improvements.

Bidder is not aware of any unpaid bills, claims, demands, or causes of action by any of its subcontractors, laborers, manufacturers, suppliers, or materialmen for or in connection with the furnishing of labor materials, or both, for the construction, renovation, or repair of the Improvements.

Bidder further understands that this Final Bills Paid Affidavit is being given pursuant to and in accordance with Section 53.085 of the Texas Property Code and that the intentional, knowing, or reckless making of a false or misleading statement in this

**GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING**

Affidavit constitutes an offense under said Section and is a Class A misdemeanor.

Bidder hereby indemnifies and holds harmless Gonzales County from any and all claims, demands or causes of action, and any costs, expenses, and attorney's fees incurred in connection therewith, arising from or connected with, the statements and representations contained herein.

EXECUTED this ____ day of _____, 20____.

BIDDER:

By: _____

Name: _____

Title: _____

Notary's Acknowledgement

Before me, the undersigned authority, on this day personally appeared _____, who first being duly sworn by me to be the person whose name is subscribed to the foregoing Final Bills Paid Affidavit, acknowledged that he/she has the authority to make this Final Bills Paid Affidavit, and further acknowledged to me that he/she executed the same for the purpose and consideration therein expressed.

GIVEN UNDER MY HAND AND SEAL OF OFFICE on this the _____ day of _____, 20____.

**GONZALES COUNTY REQUEST FOR BID
MASTER ELECTRICIAN (LABOR ONLY) FOR EXISTING PRE-ENGINEERED METAL BUILDING**

I M P O R T A N T

BIDDER'S / PROPOSER'S CHECKLIST

Check off each of the following as the necessary action is completed.

- ☐ The prices have been checked.
- ☐ The **BIDDER IDENTIFICATION PAGE** (Page 1) has been completed, including all the requested information, and is included in your bid.
- ☐ The **BID SUBMISSION** (Page 18) has been completed, including all requested information, and is included in your bid package.
- ☐ The **CONTRACT** (Page 19) has been completed, signed, dated and included in your bid package.
- ☐ The **AFFIDAVIT** (Page 20) signed and notarized and included in your bid package.
- ☐ The **W-9** (Page 21) has been completed and included in your bid package.
- ☐ The **CONFLICT OF INTEREST QUESTIONNAIRE** (Page 22-23) has been completed, signed, dated and included in your bid package.
- ☐ The **SWORN VERIFICATION OF STATEMENTS** (Page 24) signed and dated and included in your bid package.
- ☐ The **Certificate of Interested Parties Form 1295** must be completed on-line and a copy submitted with packet.
- ☐ The mailing envelope has been addressed to:

County Auditor, Becky Weston
Gonzales County
427 St George, Suite 302
Seguin, Texas 78629
- ☐ The mailing envelope contains the **original and one (1) copy**.
- ☐ The mailing envelope has been sealed and marked:
 - A. Bid number
 - B. Name of bid
 - C. Opening date and time

GONZALES COUNTY WISHES TO THANK ALL BIDDERS FOR THEIR PARTICIPATION.