

RULES OF PROCEDURE, CONDUCT AND DECORUM AT MEETINGS OF THE COUNTY COMMISSIONERS COURT

I. All Regular, Special, Emergency and Executive Session Meetings of the Gonzales County Commissioners Court will be called and conducted in accordance with the provisions of the Texas Open Meetings Act, Chapter 551, Government Code.

II. Regular, Special and Emergency Meetings of the Gonzales County Commissioners Court are open to the public and to representatives of the press and media. Executive Sessions of the Commissioners Court are not open to the public, the press, or the media and only those individuals expressly requested or ordered to be present are allowed to attend Executive Session.

III. The Gonzales County Commissioners Court meets in Regular Session on the second and fourth Monday of each month. For a matter or issue to appear as an agenda item on the Agenda of any Regular Meeting of the Commissioners Court, a request must be approved by at least one Commissioner or the County Judge by 12:00 p.m. (noon) on the Wednesday immediately preceding the next Regular Meeting of the Commissioners Court.

IV. The business of Gonzales County is conducted by and between the members of the Gonzales County Commissioners Court and by those members of the County staff, elected officials, department heads, consultants, experts and/or members of the public requested to be present and participate. While the public is invited to attend all meetings of the Commissioners Court (except Executive Sessions) the public's participation therein is limited to that of observers unless a member of the *public is invited to address the Commissioners Court on a particular issue or unless the member of the public "signs up" to speak during public comments or "signs up" to speak about a certain agenda item prior to the start of Commissioners Court Meeting.*

- A. Each member of the public who appears before the Commissioners Court shall be limited to a maximum of five (5) minutes to make his/her remarks. Time for each speaker shall be maintained by the County Judge.
- B. Maximum discussion on any agenda item, regardless of the number of members of the public wishing to address the Commissioners Court on such agenda item shall be limited to thirty (30) minutes. If more than six (6) members of the public wish to address a particular agenda item, then time allocated to members of the public recognized to speak shall be divided equally between those members of the public wishing to speak pertaining to a particular agenda item.
- C. In matters of exceptional interest, the Court may, by the majority vote of the members of the Court in attendance at the meeting, either shorten or lengthen the time allocated for all members of the public and/or the amount of time allocated for all agenda items and/or a specific agenda item. *Each member of the public must properly sign up for public comments and/or to address a specific agenda item before Commissioners Court Meeting begins.*
- D. It is the intention of the Court to provide an open access to the citizens of Gonzales County to address the Commissioners Court and express themselves on issues of County government. Members of the public are reminded that the Gonzales County Commissioners Court is a Constitutional Court, with both judicial and legislative

powers, created under Article V, Section 1 and Section 18 of the Texas Constitution. As a Constitutional Court, the Gonzales County Commissioners Court also possesses the power to issue a Contempt of Court citation under §81.023 of the Texas Local Government Code. Accordingly, members of the public in attendance at any Regular, Special and/or Emergency Meeting of the Court shall conduct themselves with proper respect and decorum in speaking to, and/or addressing the Court; in participating in public discussions before the Court; and in all actions in the presence of the Court. Those members of the public who do not conduct themselves in an orderly and appropriate manner will be ordered to leave the meeting. Refusal to abide by the Court's Order and/or continued disruption of the meeting may result in a Contempt of Court citation.

- E. It is not the intention of the Gonzales County Commissioners Court to provide a public forum for the demeaning of any individual or group. Neither is it the intention of the Court to allow a member (or members) of the public to insult the honesty and/or integrity of the Court, as a body, or any member or members of the Court, individually or collectively. Accordingly, profane, insulting, or threatening language directed toward the Court and/or any person in the Court's presence and/or racial, ethnic, or gender slurs or epithets will not be tolerated. These Rules do not prohibit public criticism of the Commissioners Court, including criticism of any act, omission, policy, procedure, program, or service. Violation of these rules may result in the following sanctions:
1. cancellation of a speaker's remaining time;
 2. removal from the Commissioners Courtroom;
 3. a Contempt Citation; and/or
 4. such other civil and/or criminal sanctions as may be authorized under the Constitution, Statutes and Codes of the State of Texas.

V. The County Judge is the presiding officer of the Gonzales County Commissioners Court and is a fully participating member thereof. In the absence of the County Judge, the senior member of the Commissioners Court (in terms of total number of years as an elected representative) present at the Regular, Special, Emergency Meeting or Executive Session, shall preside over the court meeting. However, nothing herein shall prevent the senior member of the Commissioners Court from delegating this duty to another member of the Commissioners Court.

VI. The presiding officer of the Commissioners Court is responsible for conducting all meetings, and members of the public who have properly signed up for "Public Comments" must wait to be recognized before they will be allowed to address the Court.

VII. Special Rules for the Press and Media:

- A. Media personnel or equipment, including lights, cameras or microphones, must obtain permission from the County Judge's office prior to placement of such items.
- B. Reporters and media technicians are required to structure their movements, equipment setup and takedown and adjustments, etc. in such a manner as to not disrupt the Commissioners Court deliberations or the ability of the public to see, hear, and participate in the proceedings.

- C. Interviews shall not be conducted inside the Commissioners Courtroom during the time the Court is in session.
- D. Media interviews which are conducted outside the Commissioners Courtroom should be conducted in such a manner that the interview does not disturb, impede, or disrupts the proceedings of any Regular, Special, or Emergency and/or Executive Session of the court.

VIII. The Sheriff of Gonzales County, Texas, or his designated deputy, shall serve as the bailiff at all Regular, Special, and Emergency meetings of the Court. However, in the event of the absence of the sheriff, or in the event that there exists a conflict of interest between the sheriff, any member of the sheriff's department, and the Commissioners Court, or in the event of an Executive Session of the Court in which the Sheriff is not an authorized participant, then in such event, the Court shall appoint such other commissioned peace officers to serve as bailiff as may be necessary.

IX. From time to time, the Commissioners Court shall conduct town meetings and public hearings. These rules of procedure, conduct and decorum shall also apply to such town meetings and public hearings; however, the Commissioners Court may adopt such additional and supplemental rules for such meetings as may be necessary and appropriate to conduct such meetings in an orderly, efficient and proper manner.

X. These Rules of Procedure, Conduct and Decorum at Meetings of the Gonzales County Commissioners Court shall be effective immediately upon adoption by the Court and shall remain in full force and effect until amended or repealed by a majority vote of the Commissioners Court.

ADOPTED BY THE UNANIMOUS VOTE OF THE GONZALES COUNTY COMMISSIONERS COURT ON THIS 27TH DAY OF MARCH, 2023.

Patrick C. Davis
 10th APRIL
 Patrick C. Davis, Gonzales County Judge

Kenneth "Dell" Whiddon
 Kenneth "Dell" Whiddon
 Commissioner Pct#1

Donnie Brzozowski
 Donnie Brzozowski
 Commissioner Pct#2

Kevin T. LaFleur
 Kevin T. LaFleur
 Commissioner Pct#3

Collie Boatright
 Collie Boatright
 Commissioner Pct#4

ATTEST: *Lona Ackman*
 Lona Ackman, Gonzales County Clerk

